



**Uttar Pradesh Textile Technology Institute, Kanpur,
11/208, Souterganj, Kanpur**

ENQUIRY LETTER

Package Code: TEQIP-III/2019/UP/upti/172
Package Name: Particle Size Analyzer

Current Date: 16-Jul-2019
Method: Shopping Goods

Sub: INVITATION LETTER FOR Particle Size Analyzer

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Particle Size Analyser	1	UPTTI, KANPUR	YES

2.	Government of India has received a credit from the International Development Association (IDA) towards the cost of the Technical Education Quality Improvement Programme [TEQIP]-Phase III Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.	
3.	Quotation	
	3.1	The contract shall be for the full quantity as described above.
	3.2	Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
	3.3	All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
	3.4	Applicable taxes shall be quoted separately for all items.
	3.5	The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
	3.6	The Prices should be quoted in Indian Rupees only.
4.	Each bidder shall submit only one quotation.	
5.	Quotation shall remain valid for a period not less than 60 days after the last date of quotation submission.	
6.	Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which	

6.1	are properly signed; and
6.2	Confirm to the terms and conditions, and specifications.
7.	The Quotations would be evaluated for all items together.
8.	Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
8.1	Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
8.2	The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
9.	Payment shall be made in Indian Rupees as follows: Bidder must quote Price in INR F.O.R at Store UPTTI, Kanpur
	Satisfactory Delivery & Installation - 90% of total cost Satisfactory Acceptance - 10% of total cost
10.	Liquidated Damages will be applied as per the below: Liquidated Damages Per Day Min % :N/A Liquidated Damages Max % : N/A
11.	All supplied items are under warranty of 12 months from the date of successful acceptance of items and AMC/Others is 0.
12.	You are requested to provide your offer latest by 16:00 hours on 31-Jul-2019.
13.	Detailed specifications of the items are at Annexure I.
14.	Training Clause (if any) Yes
15.	Testing/Installation Clause (if any) Yes
16.	Performance Security shall be applicable: 5% Security must be in the form DD in favour of Director, UPTTI, Kanpur, payable at Kanpur. Performance security will be submitted by lowest Qualified bidder at the time of installation and will be detained up to the expiry of warranty.
17.	Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for. The supplier must mention about the brand name/No. during submission of quotation. They must enclose the original catalogue of machine/Instrument.
18.	Sealed quotation to be submitted/ delivered at the address mentioned below, Uttar Pradesh Textile Technology Institute, Kanpur, 11/208, Souterganj, Kanpur
19.	We look forward to receiving your quotation and thank you for your interest in this project.
20.	Delivery within 60 days.

21.	<ul style="list-style-type: none"> • Compliance Report should be clearly filled pointwise. • GST No. is Compulsory. • Supplier has to be present the proper documents of import in case of imported instruments to prove that New & Fresh unit is supplied to compliance this order. Supplier must submit the consent for the same on INR 100.00 Stamp Paper. Supplier will be wounded to face the legal action, in case of violation of these conditions. • User list of at least 5 users of quoted instruments (Government research institutes/Government academic Institutes/Government Research laboratories along with their Email. Id and Mobile No. as part of technical specification.
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(Authorized Signatory)

Name & Designation

Director

U.P. Textile Technology Institute

11/208, Souterganj

Kanpur U.P.-208001

Annexure I

Sr. No	Item Name	Specifications
1	Particle Size Analyser	<p>The instrument should perform particle size, zeta potential and molecular weight for different types of nano particles. Rapid and accurate nano particle size distribution. Multimodal and unimodal particle size distribution software. Size Range: 1 nm to 5000 nm or better. Two to three measurement angles (10-18, 160-180 or 90°. Ideal for fast routine size measurement applications in research and quality control. Dynamic light scattering at 1600 and above or 900. High sensitivity correlator with minimum 500 physical channels or above. Temperature control: 4°C to 70°C. Compact bench top unit, USB connection. Molecular weight determination (using Debye plot). Zeta potential for difficulties cases, for zeta potential in organic solvents. PC: Windows > 7 or 10, 64-bit OS, 4th generation i7 processor, 8 GB physical memory, 1 TB hard drive and DVD drive. Compatible PC and printer Computer: Desktop PC I-5, 500GB Hard disc, 4GB RAM, Graphic card, Windows 10 licensed version, Instrument software compatible operating system (OS). 17-inch LED monitor and other accessories, Laser printer with photocopy and scanning facility.</p>

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____ (Amount in figures)

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Rupees _____ amount in words) within the period specified in the Invitation for Quotations. We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier
 Name: _____
 Address: _____
 Contact No. _____